

Bank reconciliation – pro forma

Garthorpe and Fockerby Parish Council

Financial year ending 31 March 2016

Prepared by MRS MANDY SMITH (CLERK) (Name and role)

Date 25.05.2016

Balance per bank statements as at 31 March 2016:	£	£
CURRENT ACCOUNT	2,859.02	
DEPOSIT ACCOUNT	1,064.14	
	<hr/>	3,923.16
Petty cash float (if applicable)	—	
Less: any un-presented cheques at 31 March 2016		
NONE		
	<hr/>	—
Add: any un-banked cash at 31 March 2016		
NONE		
	<hr/>	—
Net balances as at 31 March 2016 (Box 8)		<u>3,923.16</u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2015 (Prior year Box 8)	6,309.87
Add: Receipts in the year	15,159.79
Less: Payments in the year	17,546.50
Closing balance per cash book [receipts and payments book] as at 31 March 2016 (must equal net balances above – Box 8)	<u>3,923.16</u>