

Bank reconciliation – pro forma

Garthorpe and Fockerby Parish Council

Financial year ending 31 March 2017

Prepared by MRS MANDY SMITH (CLERK) (Name and role)

Date 22.05.2017.



	£	£
Balance per bank statements as at 31 March 2017:		
CURRENT ACCOUNT	5,518.27	
DEPOSIT ACCOUNT	1,064.65	
	<hr/>	6,582.92
Petty cash float (if applicable)		
Less: any un-presented cheques at 31 March 2017		
CHEQUE 701	43.00	
CHEQUE 702	61.68.	
	<hr/>	104.68
Add: any un-banked cash at 31 March 2017		
		<hr/>
Net balances as at 31 March 2017 (Box 8)		<u>6,478.24</u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2016 (Prior year Box 8)	3,923.16
Add: Receipts in the year	12,333.57
Less: Payments in the year	9,778.49
Closing balance per cash book [receipts and payments book] as at 31 March 2017 (must equal net balances above – Box 8)	<u>6,478.24</u>