

## **GARTHORPE AND FOCKERBY PARISH COUNCIL**

c/o The Clerk Mrs. Mandy Smith.

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### **DRAFT MINUTES**

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#### **Minutes of the meeting of Garthorpe and Fockerby Parish Council held at**

#### **Garthorpe Village Hall on 11<sup>th</sup> December 2018 at 7-30 p.m.**

**18/12/001. Present:** Cllrs. J. Martinson (Chair), J. Smith (Vice Chair), D. Armstrong, J. Marks, J. Preston. B. Reed,

**Apologies:** Cllr. W. Bradwell and Ward Councillor J. Reed.

Members of the Public present: None

**18/12/002. Declarations of Interest:** To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Code of Conduct and the Localism Act 2011). Cllr. J. Marks. item 18/12/008 Parish Councillor application.

#### **18/12/003. Minutes:**

Minutes of the Full Council Meeting held on 16<sup>th</sup> October 2018: The Minutes were accepted as a true record, proposed by Cllr J. Preston and seconded by Cllr. J. Smith.

#### **18/12/004. Matters arising from the Minutes:**

a, Co-Option of Parish Councillor. **Noted.** Cllr. J. Marks declared an interest and left the room. A formal application has been received from Marion Naylor. All voted in favour of co-opting Marion onto the Parish Council. The clerk will invite her to the next Parish Council Meeting. Cllr. J. Marks re-joined the meeting.

b, Christmas tree. The tree was obtained by Cllr. W. Bradwell and is now in position in front of the church for the whole village to enjoy. The Parish Council would like to express their thanks to Cllr. Bradwell for sourcing and delivering the tree to the village.

**18/12/005. Ward Councillor Update:** Ward Cllr. Julie Reed sent apologies for her absence.

**18/12/006. Clerk's Report:** The Clerk circulated a report detailing actions which were carried out following the previous meeting.

**18/12/007. Financial Update:**

**Bank Account reconciliation.** The reports were prepared by the Clerk and distributed to the Parish Councillors.

<b>Balance from previous Minutes</b>	<b>£25,841.04</b>
<b>Payment waiting to clear</b>	
Complete Weed Control	£ 468.00
HMRC (PAYE)	£ 90.00
<b>Payments made since last Meeting</b>	
Stay and Play Microgrant	£ 275.00
Bowlers Microgrant*	£ 275.00
Mrs. M. Smith (Clerk's wages +admin fees 30-10-18)	£ 176.00
Marshfield Enterprises (grass verges)	£ 720.00
PWLB (loan repayment)	£ 880.16
Mr. A. MacDonald (Cemetery Fees)	£ 220.37
Hags SMP balancing payment	£20,240.09
<b>Payments received:</b>	
HMRC VAT reclaim	£ 1,587.53
NLC SSE Top up	£ 300.00
NLC Grass cutting balance	£ 768.00

<b>Balance on 07-11-18</b>	<b>£ 5,426.95</b>
• <b>Still to clear</b>	
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<b>Payments made (8/11-7/12/18)</b>	
Mr. R. Gilleard (plastic poppies)	£ 40.00
Marshfield Enterprises final grass cut	£ 360.00
Clerk's wages (Nov 2018)	£ 120.00
<b>Payments received up to 7/12/18</b>	
HMRC VAT Reclaim	£ 3,493.35
NLC grass cutting balance (error with last payment)	£ 319.00
<b>Balance on 07-12-18</b>	<b>£ 8,444.30</b>

b, Cheques made out for:

Mrs. M. Smith (Postage for the year and stationery)	£ 18.50
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#### **18/012/008. Correspondence:**

a, North Lincolnshire Council Precept requirements and grant consideration. The Parish Council agreed to set the Precept for 2019/20 at £9,000 which is a slight increase on the figures suggested at the previous meeting. The Parish Council agreed to accept the discretionary grant of £331. The conditions of the grant remain unchanged from 2018/19.

b, Mr. D. Graham, email re: War Memorial Fund expenditure for Remembrance 2018. Mr. Graham emailed the Clerk asking what funds were still available as there were some receipts to be paid in the near future. Mr. Graham stated that he wished to purchase some poppies for fixing around the village to mark the Centenary of the end of WW1. The Clerk advised Mr. Graham of the balance and stated that all expenditure would need prior approval. Mr. Graham is seeking approval for the Purchase of the rose bush which the Children planted in front of the flagpole and 10 x Poppy badges at a cost of £5 each and wood stain for the benches. The payment for the wood stain had been agreed at the Parish Council meeting in December 2017. **Approved** to reimburse Mr. Graham upon receipt of the relevant receipts. It was also noted that prior approval is required for all Parish Council expenditure therefore requests should be made prior to any purchase being made.

c, Mr. D. Graham, email re Keep fit equipment. The Clerk had received an email stating that there was a vital piece of keep fit equipment missing from the outdoor gym. The item being a leg machine. Ward Councillor J. Reed had been approached at a public consultation event at Luddington. The Parish Council agreed that the plans for the playing field upgrade were on view in the village and the villagers were given the opportunity to comment prior to the order being made and the commencement of any works. No requests for additional equipment were made. The Parish Council felt that the gym was well equipped and did not require any additional equipment.

d, North Lincolnshire Council Winter in Bloom. Application deadline had been extended to 14<sup>th</sup> December. The Clerk had obtained ideas and prices for a planter and display at the end of West End to enhance the Parish noticeboard. Cllr. Martinson stated that the Village Hall were looking at buying a potted Christmas tree for planting in front of the Village Hall. The PC expressed concerns at the potential damage the roots could cause to the Village Hall.

It was agreed that the Clerk should apply for the planter and flowers for West End and as this would reach the grant limit, the Village Hall Committee should fund the Christmas tree.

**18/12/009. Grass cutting partnership:** All in favour to continue with grass cutting and Parish Paths. Once all the information has been received from North Lincolnshire Council the Clerk will circulate.

**18/12/010. Playing Field Update:**

The balancing payment has been made for the play equipment. The area is being well used.

MP Andrew Percy and Ward Councillors J. Reed and J. Briggs visited the Park and met with the Parish Council on 23<sup>rd</sup>. November 2018. All agreed that the new equipment provide excellent facilities for the whole village.

Cllr. Martinson explained that his father Mr. J. Martinson will be retiring from cutting the grass in the playing field. The Parish Council would like to thank him for his services which have been provided free of charge for many years. Cllr. Smith asked if we could purchase a meal voucher or similar as a token of appreciation. All in favour of spending up to £50.

**18/12/011. Cemetery Update:** Cllr. Armstrong has obtained quotes for the planned grant application. Cllr. Julie Reed is helping Cllr. Armstrong with the application.

**18/12/012. Planning:**

a, Applications for consideration: None received.

b, Planning decisions: None.

c, Applications withdrawn: None.

**18/12/013. Streetlights, Highways and Footpaths:** Issues re long standing flooding of Adlingfleet Road near Ness Corner are being dealt with by NLC.

**18/12/014. Matters for future discussion:** Playing field volunteers for grass cutting.

**18/12/015. Date and Time of the next Meeting:**

The next Full Council meeting will take place on Tuesday 19<sup>th</sup> February 2019 at 7.30pm in Garthorpe Village Hall.

The Meeting closed at 8:47pm.

Signed .....

Dated .....