

## **GARTHORPE AND FOCKERBY PARISH COUNCIL**

c/o The Clerk Mrs. Mandy Smith.

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### **DRAFT MINUTES**

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#### **Minutes of the meeting of Garthorpe and Fockerby Parish Council held at**

#### **Garthorpe Village Hall on 19<sup>th</sup> February at 7-30 p.m.**

**19/02/001. Present:** Cllrs. J. Martinson (Chair), J. Smith (Vice Chair), D. Armstrong, S. A. Johnston, M. Naylor, J. Marks, J. Preston. B. Reed,

**Apologies:** Cllr. W. Bradwell and Ward Councillor J. Reed.

Members of the Public present: Joyce Duckworth, Nichola Ingleton and John Newsham.

The Chair welcomed the members of the public to the meeting. Mrs. Duckworth thanked the Parish Council for all they have done to improve the footpaths and with reducing the instances of dog fouling. Mrs. Duckworth came to the meeting to make the Parish Council aware of bulky items and rubbish that had accumulated in the vicinity of the bungalows on Margrave Lane which looked unsightly and also encouraged vermin. Ongo had been informed of this situation and as no resolution to the problem seemed to be forthcoming, Mrs. Duckworth asked if the Parish Council could step in and contact Ongo. The Clerk will contact Ongo.

Mr. Newsham came to the meeting to inform the Parish Council of a tree/hedge planting pilot scheme that will initially take place on the edge of Mr. W. Bradwell's lane adjacent to Ness Lane. Cllr. J. Smith requested to speak on his behalf and outlined that the hedging scheme has been approved with the woodland trust and all other parties concerned but there was a small shortfall in funding which was why the Parish Council had been approached. Cllr. B. Reed expressed concern over the area chosen for the planting and suggested there were other, more suitable areas for such a scheme. The Parish Council will discuss this later in the meeting.

Mrs. Duckworth and Mr. Newsham thanked the Parish Council for their time and left the meeting.

The main meeting commenced at 7:30pm.

**19/02/002. Declarations of Interest:** To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Code of Conduct and the Localism Act 2011). None.

**19/02/003. Minutes:**

**a,** Minutes of the Full Council Meeting held on 11<sup>th</sup> December 2018: The Minutes were accepted as a true record, proposed by Cllr. J. Martinson and seconded by Cllr. J. Smith.

**b,** Minutes of the extraordinary Council Meeting held on 18<sup>th</sup>. January 2019: The Minutes were accepted as a true record, proposed by Cllr. J. Smith and seconded by Cllr. J. Preston.

**c,** Minutes of the Planning Meeting held on 5<sup>th</sup> February 2019: The Minutes were accepted as a true record, proposed by Cllr. J. Marks and seconded by Cllr. J. Smith.

**19/02/004. Matters arising from the Minutes:**

**a, Declaration of Acceptance of Office:** Cllr. M. Naylor made and signed her acceptance of office declaration.

**b, Parish Clerk position:** Nichola Ingleton had expressed an interest in the position and was invited to attend the meeting. She provided a brief outline of her experience and suitability for the position. Nichola has been the Clerk for Eastoft Parish Council for the last 26 years alongside being the Clerk for Luddington and Twin Rivers Parish Councils. It was unanimously agreed to offer Nichola the position of Clerk to Garthorpe and Fockerby Parish Council.

**c, Winter in Bloom:** As agreed at the previous meeting, the Clerk informed the Councillors that the items had now been purchased and planted. The grant had been claimed and the monitoring form completed.

**d, Grass cutting in the Playing Field:** Cllr. J. Martinson confirmed that 2 or 3 Villagers had been approached and 2 had agreed to take over the grass cutting in the Playing Field. Mr. J. Martinson (senior) has now retired from his voluntary grass cutting but said he would show the new volunteers the ropes. All voted in favour of a new push mower to be purchased to enable the grass to be cut around the new play equipment.

**19/02/005. Ward Councillor Update:** Ward Cllr. Julie Reed sent apologies for her absence but emailed an update on issues that she has been dealing with. The Clerk read out the email.

1, The funders for the Memorial, SSE have confirmed in writing that the balance of the original grant is still claimable however we will need to look at the items originally quoted and compare to what was produced and what we still need. It has been explained to the parishioners that it is the Parish Council only that can manage the grant but Julie is willing to help if needed.

2, Outside Gym. Julie has provided me with the equipment spec. for the item that exercises hip and thigh and I have confirmed that a piece of equipment almost the same was already included in the gym, therefore it would not be necessary for Julie to progress this matter further.

3, In regard to the wider community, Julie is pleased to say that she met with some villagers and assisted them in setting up a community group.

**19/02/006. Clerk's Report:** The Clerk circulated a report detailing actions which were carried out following the previous meeting.

**19/02/007. Financial Update:**

**Bank Account reconciliation.** The reports were prepared by the Clerk and distributed to the Parish Councillors.

<b>Balance from previous Minutes</b>	<b>£ 8,444.30</b>
<b>Payments made since last Meeting</b>	
Mrs. M. Smith (postage etc)	£ 18.00
Mrs. M. Smith (Clerk's wages 30-12-18)	£ 120.00
<b>Payment received: None</b>	
<b>Balance on 07-01-19</b>	<b>£ 8,306.30</b>

**Payments made (08-01-19 to 07-02-19)**

HMRC (PAYE)	£ 104.00
Silica Lodge (Winter in Bloom)	£ 127.96
Mrs. M. Smith (Clerk's wages 30-01-19)	£ 120.00
Mr. D. Graham (Rose bush, poppies and woodstain in re Memorial)	£ 118.80

**Payments received: None**

**Balance on 07-02-19** **£ 7,835.54**

b, Cheques made out for:

Mr. J. Martinson (gift voucher for Mr. J. Martinson senior £50 and bouquet for Mrs. M. Smith £20)	£ 70.00
Mr. W. Bradwell (Village Christmas tree)	£ 72.50
RNS (payroll services)	£ 102.00

**19/02/008. Correspondence:**

a, North Lincolnshire Council: May Parish Council Election forms. These were given to each Parish Councillor.

b, Mr. D. Graham, email re: War Memorial Fund expenditure for Remembrance 2018. Mr. Graham has now forwarded the receipts and has received reimbursement. The War Memorial money is held in the main Parish Council account. The balance remaining is now -£5.80. It should be noted that prior approval is required for all Parish Council expenditure therefore requests should be made prior to any purchase being made.

c, Keep Britain Tidy's Great British Spring Clean 22<sup>nd</sup> March to 23<sup>rd</sup> April 2019

d, Claire Welford, engagement Officer for North Lincolnshire's Police and crime Commissioner, newsletter has been forwarded to all Parish Councillors.

e, Best Kept Village 2019. Invitation to enter.

**19/02/009.** Grass cutting partnership: The Town/Parish Council Highway Grass Cutting Agreement for 2019 season has been signed and returned to North Lincolnshire Council.

**19/02/010. Playing Field Update:**

a, Tree felling and general tidying/ maintenance works. It had been noted that trees in the playing field and at the Cemetery boundary have suffered wind damage and are now in need of trimming back. Cllr. J. Smith stated that he could carry out the works for £250. All in favour of Cllr. J. Smith carrying out the works and it was agreed that it was a very good price.

**19/02/011. Cemetery Update:**

a, Trees on the boundary between the Cemetery and Church carpark are in need of trimming back. All in favour of Cllr. J. Smith carrying out this work as detailed above alongside works in the park.

b, War Memorial. After recent expenditure the War Memorial balance is now =£5.80. Maintenance costs will be covered by the Parish Council but other expenditure must be put to the Parish Council to agree beforehand.

c, SSE Windfarm Grant: War Memorial. Cllr. Armstrong has obtained quotes for the planned grant application, which he passed on to the Clerk. Cllr. Julie Reed is helping Cllr. Armstrong with the application. It was unanimously agreed that the Parish Council apply for a deviation and use the balance remaining from the previous SSE grant. Nichola added that she would be happy to take over and progress this.

d. Cemetery admin: The Clerk oversees the purchasing of Grants of Right's, Interment fees and liaising with Funeral Directors and all associated administration at the Cemetery which is owned by the Parish Council. Some of these duties are time critical and therefore it was unanimously decided that other members of the Parish Council be given authority to deal with these matters in the Clerk's absence. Cllrs. S. A. Johnston and J. Smith agreed to step in with Cemetery duties should the need arise. The present Clerk will offer assistance and guidance to ensure a smooth transition.

**19/02/12. Dog Fouling:** The Clerk has again requested a dog waste bin for Station Road.

**19/02/13. Tree Planting:** Cllr. J. Smith read out a brief presentation with details provided by Mr. Newsham. Mr. Newsham had secured funding and an allocated planting site for, Initially, 100m of hedging and trees. This will be mostly funded by the Woodland Trust and North Lincolnshire Council but there is a shortfall of approx. £80.00 +VAT. Mr. Newsham approached a Parish Councillor to ask if any funding would be available to cover the shortfall

and whether the Parish Council could offer any advice and assistance. It was unanimously agreed that the Parish Council donate £80.00 (+VAT if applicable).

**19/02/014 Planning:**

a, Applications for consideration: PA/2019/236. planning Permission to retain change of use from dwelling house and shop to use as a dwelling house only at Village Store, High Street Garthorpe DN17 4RP. Applicant Mr. Ellis Parkin Hughes. The Parish Council have no objections, the Clerk will notify NLC.

b, Planning decisions: None.

c, Applications withdrawn: None.

**19/02/015. Streetlights, Highways and Footpaths:** Cllr. J. Martinson had been asked if 'Slow, Horses' signs could be requested for the Village. The Clerk will enquire/order via the portal.

Cllr. J. Marks enquired about speed limit signs on Back Lane as the roads at each end have different speed limits. The Clerk will raise this with North Lincolnshire Council.

Various potholes and problems have been reported and mostly addressed by North Lincolnshire Council. Please advise if you find any issues as we can only report if we are aware of an issue.

**19/02/016. Matters for future discussion:** CPRE Best Kept Village competition.

**19/02/017. Date and Time of the next Meeting:**

The next Full Council meeting will take place on Friday 26<sup>th</sup> April 2019 at 7.30pm in Garthorpe Village Hall.

The Meeting closed at 9:10pm.

Signed .....

Dated .....

