

Minutes of the Garthorpe Village Hall Management Committee Meeting: Jan 14th 2019

1.-3	PRESENT: Jiggy Lloyd, Joanne Smith, Sammie Simms, Jonny Martinson APOLOGIES: Chantal Thorne Sam Peel MINUTES OF PREVIOUS MEETING Dec 5th approved	Action
4.	ITEMS DISCUSSED	
4.1	<p>H&S and Repairs/maintenance/ supplies /cleaning</p> <p>No new H&S risks or issues were identified.</p> <p>It was noted that Dave will complete toilets 26th Jan to 3rd Feb. Hirers to be notified.</p> <p>Noted that disco light was not working. The boiler seems to be OK now and, barring problems, agreed that we would apply for a grant for rad replacement to improve efficiency. We would also apply for refurb of hall floor.</p> <p>Current distribution of new keys (kitchen and front) was confirmed; records to be updated.</p> <p>Agreed to buy new wine glasses.</p> <p>Parking is still causing stress; revised reminder to be circulated.</p> <p>Jo had removed all Christmas decs in time; outside lights and putting in attic to be done</p> <p>JL & SP will discuss arrangements for garden separately.</p> <p>Noted progress with fire extinguishers</p>	<p>JL</p> <p>SS</p> <p>JL</p> <p>JL</p> <p>JL</p> <p>JM/SS</p> <p>JL/SP</p>
4.2	<p>Events and bookings</p> <p>The current list of regular, recent and future bookings was reviewed. Actions:</p> <ul style="list-style-type: none"> ➤ Book Paul the entertainer for adult evening 23rd or 30th March ➤ Consider having pub night first w/end in March, possibly with a quiz ➤ Book Paul the entertainer for Children's Christmas party 21/12/2019 	<p>JM</p> <p>All</p> <p>JM</p>
4.3	<p>Bank and money</p> <p>Bank balances & recent transactions were reviewed. Agreed to increase hire charges effective 1/3/2019 for all bookings taken after 14/1/2019 as follows:</p> <ul style="list-style-type: none"> • Community/charitable – no change • Private – up from £20 to £25 for 6 hours and from £40 to £45 for whole day • Commercial – still at Committee's discretion but minimum will be £35 (6 hours) and £50 (all day) <p>Hiring agreement and public notices to be revised. These will also extend the cleaning supplement to cover excessive amounts of rubbish.</p> <p>Financial outcome for recent events noted with satisfaction:</p> <ul style="list-style-type: none"> ➤ Children's party net £106.70 – big thanks to Colin Hurry ➤ Bar at Christmas fair net £- 19.60 but there was drink in stock ➤ Carols round the tree - £21.77 to the hall 	<p>JL</p>
4.4	<p>Lucky Numbers</p> <p>The renewal lists for 2019 were circulated.</p>	<p>ALL</p>
5.	AOB -	All
6.	Date of next meeting tbc	

Signed as a correct record: Committee MemberDate