

GARTHORPE AND FOCKERBY PARISH COUNCIL

Minutes of the FULL COUNCIL of GARTHORPE AND FOCKERBY PARISH COUNCIL meeting held virtually on Tuesday 18 August 2020 at 7.30pm using the Zoom Platform.

Councillors present Cllr Smith, Cllr Preston, Cllr Martinson, Cllr Marks and Cllr Naylor.

DRAFT MINUTES

Members of the public are invited to attend the meeting and may speak on item(s) appearing on the Agenda, or any other matter that falls within the Council's terms of reference, at the discretion of the Chair. Members of the public are allowed to speak for a period not exceeding three minutes as per standing orders. As the Council cannot legally reach a decision regarding matters not listed on this Agenda, matters may need to be added to future Agendas for later discussion and decision. The meeting will use the Zoom platform.

No members of the public attended.

23.2021 Apologies: Cllr Bradwell, Cllr Woolhouse and Cllr Johnston and Cllr B Reed.

Ward Councillor J Reed.

24.2021 Declaration of Interest: The Parish Council's (Model Code of Conduct) Order 2011

24.1 To record a declaration of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda item and type of Interest being declared. Pecuniary Interest declared by Councillor J Smith in payments to Marshfield Enterprises Ltd, Mrs M Smith Marshfield Enterprises Ltd, acting as cemetery administrator and the clerk Mrs N Ingleton in RNS Accountants who action the payroll for the parish council.

25.2021 Minutes

25a. The minutes of the full Council Meeting, held virtually on 16 June 2020, had previously been circulated to all councillors and were approved as a true and complete record.

25b. The minutes decision of the meeting held 13 May 2020, point 7.1. All the parish councillors present ratified the minutes and the decision made at the 13 May 2020 meeting.

26.2021 Matters arising from the Minutes:

26.1 Play area. This reopened on the 4 July 2020 as per the government guidance. The annual inspection has taken place and the report will be on the October agenda. The council can only request personal responsibility is taken by all play area users. All users should be taking their own sanitiser.

26.2 Playing field. NALC new guidance legislation received. Following the entry into CPRE Best village competition the parish councillors agreed a tender could be advertised after the last parish council meeting for a one off cut with a rotary mower. Three quotes were received but Parish Councillors B Reed and Councillor J Smith carried out the work on the field free of charge.

26.3 Cemetery update. A request has been received to erect a new headstone; the cemetery administrator is dealing with this.

26.4 Cemetery administrator. The remains of Mrs E Taylor Plot 26A actioned.

26.5 Communal burning pile. A reply to the letter issued is still awaited.

27.2021 NLC Ward Councillor Update: No reports received.

28.2021 Financial Update:

Bank account balances are

Community Account £17138.07 at 7 August 2020.

Business Account £1069.38 at 7 August 2020.

The Chair will initial the bank statements as a true and accurate financial update to comply with the internal auditor requirements.

Redefinition of account headings, version2, 2020 accounts. Agreement of these revised accounts. Resolved to accept the accounts, as revised, to 31 March 2020.

Councillor J Smith left the meeting to allow the payment of cheques.

28.1. Accounts for payment.

Retrospective cheques

A J Macdonald £227.76 and £267.31

Cheques for issue

N Ingleton Working from home £13.00

Marshfield Enterprises Ltd £468 Grass Cut 4

Marshfield Enterprises Ltd Plants for the planters. NLC Spring in Bloom Grant £65.99 all to be reimbursed.

Marshfield Enterprises Ltd Fencing dyke side in the Playing Field £744.00

Kyanite Consulting Ltd £12.00 for new website heading Job Opportunities.

M Smith £20 acting as cemetery administrator

HMRC £5.00

N Ingleton postage £7.80

Marshfield Enterprises Ltd Grass cut 5 £468

Marshfield Enterprises Ltd grass cut 6 £468

Marshfield Enterprises Ltd Parish Paths cut 2 £218.40

Kyanite extension of mail box £18.91

RBL Poppy Appeal £50.00

28.2 Micro grants.

£1500 is for allocation before 31.3.2021.

Application S Bashforth for Jessica Keeton. Resolved £300 be awarded.

Councillor J Smith rejoined the meeting.

29.2021 Correspondence:

29.1 Motion to rescind 19.3 minute, of 16 June 2020 meeting by Cllr J Smith signed by 6 parish councillors. Resolved the new accounts are accepted. New public exercise of rights to be published.

29.2 Resolved the Annual Governance Annual return by the parish council be signed. The Chair and Clerk will sign after the meeting as a wet signature is required by the external auditor.

29.3 CPRE best village competition. The village has been awarded Best new entrant in 2020. A score of 191 out of 200 was achieved. Many hours of voluntary work, together with those receiving payments from the parish council has been undertaken and everyone's efforts are appreciated by the parish council.

29.4 Lives Thank you letter for donation of £100.

29.5 Village hall accounts to 30 April 2019. The information in the accounts is noted. The annual donation will be included on the October agenda.

29.6 The Help Project for Over 50's. Citizens advice. Noted.

29.7 The council has received a request from resident Ron Gilleard to plant a memorial oak tree with plaque in the cemetery. He is the last remaining member of the Gilleard family who have lived in the village for the last 200 years. This item will be included on the next agenda.

29.8 The Clerk has dealt with a subject access request from a resident the subject being the May 2019 elections. Noted.

30.2021 Clerk.

30.1 6-month review of draft budget. This will be considered again at the October parish council meeting.

30.2 Noticeboards. Resolved a Job Opportunity be advertised on the website.

30.3 The parish councillors have been reminded to review their Declarations of Interest by North Lincolnshire Council. The clerk has logged all 9 Register of Interest with NLC and on the website there is a link to these.

30.4 NALC adoption of Financial Regulations 2019. Resolved to adopt, new 2020 rules have been received.

30.5 Financial Risk Assessment. Resolved this is accepted and the Clerk will publish and the Chair will sign this document.

30.6 Dispensation for Cllr S Johnston until May 2021 due to Covid 19. Approved.

30.7 Poppy Wreath/Donation RBL. Resolved £50 be donated.

30.8 Extension of mail box on the webmail using Kyanite. £18.91. Resolved that an extension of the mailbox is required.

31.2021. Planning:

Noe received

32.2021 Items for the next agenda

33.2021 Date and Time of Next Meeting 13 October 2020 at 7.30pm.

Signed

Councillor J Smith

Chair to the Council