

GARTHORPE AND FOCKERBY PARISH COUNCIL

c/o The Clerk Mrs. Mandy Smith.

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MINUTES

Minutes of the meeting of Garthorpe and Fockerby Parish Council held at

Garthorpe Village Hall on 17th April 2018 at 7-30 p.m.

18/04/001. Present: Cllrs. J. Martinson (Chair), J. Smith (Vice Chair),

D. Armstrong, W. Bradwell, J. Marks, J. Preston. J. Lloyd (Village Hall)

Apologies: Ward Councillor J. Reed. Cllrs. S. A. Johnston, B. Reed, S. Simms.

Members of the Public present: None.

The Chair welcomed J. Lloyd to the meeting to discuss item 18/04/004.

18/04/002. Declarations of Interest: To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Code of Conduct and the Localism Act 2011). Cllr. J. Smith declared an interest in item 18/04/010b.

18/04/003. Minutes of the meeting held on 20th February 2018: The Minutes were accepted as a true record, as proposed by Cllr J. Martinson and seconded by Cllr. J. Smith.

18/04/004. Matters arising from the Minutes. Ms. C. Peel and Mr. C. Snellgrove from the neighbouring property's request to remove the fence and use the land next to the village Hall to allow better access to the rear of their property in particular to allow horsebox access.

Cllr. D. Armstrong queried the Parish Council being able to make this decision as he had a recollection from the Charity Commission that decisions re the village hall should be made by the Village Hall Committee. J. Lloyd clarified the situation, stating that the hall was

owned by the PC but run by the VHC. The Clerk had a copy of the Title Deeds for the Village Hall confirming it was registered to the PC.

It was unanimously agreed that the Clerk will write to Ms. C. Peel and Mr. C. Snellgrove, stating that it is believed the Village Hall is registered to the PC but there is a question re how the conveyance has been written. They should have their Solicitor check this out. A 'Heads of Terms' is to be drawn up by the Clerk and Cllr. W. Bradwell. This will state that: All fees are met by Ms. Peel and Mr. Snellgrove. There will be a physical barrier in place to protect the Village Hall building. There will be boundary markings in place ie a pin curb. This agreement will be on a rolling contract with either party being able to not renew. A peppercorn rent agreement will be drawn up. Adequate insurance policies should be in place, and an agreement as to the level of reinstatement at the end of the desired term needs to be in place.

J. Lloyd left the meeting.

Cemetery Fees: It was unanimously decided to increase all Burial charges by 50% but delay this until 1st January 2019. A list will be updated and forwarded on to the local Funeral Directors

18/04/005. Ward Councillor Update: Ward Cllr. Julie Reed sent her apologies.

18/04/006. Clerk's Report: The Clerk circulated a report detailing actions which were carried out following the previous meeting.

18/04/007. Financial Update:

Bank Account reconciliation. The reports were prepared by the Clerk and distributed to the Parish Councillors.

Balance from previous Minutes	£7,039-25
Payments made since last meeting	
Mrs. M. Smith (Clerk's wages 28-02-18)	£ 61-68
The Play Inspection Co. (Training).	£ 228-00
SLCC Membership	£ 59-00
Mrs. M. Smith (Clerk's wages 30-03-18)	£ 120-00
Payments received:	
NLC (Lincs in Bloom Nett amount)	£ 199-03
Balance on 07-04-18	£6,769-60

b, Cheques made out for:

Marshfield Enterprises (Emergency tree removal) £ 120-00

Garthorpe Grafters (Microgrant) £ 250-00

c, AGAR: The Clerk stated that there had been changes to the Annual Return particularly smaller authorities with income/expenditure of less than £25,000 where they can declare themselves exempt from the external audit. The Clerk is visiting the accountants this week to ascertain whether we will be able to declare exemption.

Support grant 2018/19: Terms and conditions to be adopted by 30th April 2018:

- i. Make service requests to NLC via the self-service online portal (to be adopted immediately). **Noted:** the council already make service requests through the online portal.
- ii. Transparency Code- to be compliant with the relevant requirements (to be adopted immediately). **Noted:** the council is compliant.
- iii. Reserves Policy- adopt a suitable policy. **Resolved:** to approve and adopt the Financial Reserves Policy.
- iv. Work in partnership with NLC for the transfer of community level services. **Noted:** The Council are participating in a Grass cutting Pilot scheme.
- v. Consider Neighbourhood Planning. **Noted.**

18/04/008. SSE Windfarm Microgrants: Application from Sam Peel on behalf of Garthorpe Grafters, for start up costs. £250 was awarded.

18/04/009. Correspondence:

a, J. Marks: Parish Council Monthly surgery and Email alerts: **Noted.** Cllr. J. Marks will attend the Town and Parish meeting to find out how the new GDPA would affect this.

b, J. Lloyd Village Hall Minutes and Accounts: **Resolved.** The Minutes and Accounts for 2016/17 were reviewed.

c, NLC devolution of grass cutting pilot scheme: **Resolved.** The Parish Council are to oversee the grass cutting as per the plan.

18/04/010. Playing Field Update:

a, Following a meeting with Hags, an up to date quotation was received and the order has now been placed for new play and gym equipment. There is approximately a 10 weeks lead time.

b, Cllr. J. Smith declared an interest and left the room.

The fencing for around the toddler area had been quoted for separately, as Hags were unable to negotiate on their price as they would have to use a third party to provide the fencing. The fencing is specialised and has to meet safety criteria. Quotations had been received for the fencing surrounding the toddler area after the play equipment has been installed. It was unanimously agreed to award the fencing, along with drainage and preparatory works to Marshfield Enterprises.

Cllr. J. Smith returned to the room.

The ash tree in the corner of the playing field overhanging the MUGA is in a dangerous state. A tree surgeon had been called for advice. The tree is in a bad condition with open cavities and a large amount of dead wood. A quotation was obtained for £500+VAT. All were in favour of Taperell Tree Surgery felling the tree. The Clerk will arrange.

18/04/011. Planning:

a, Applications for consideration: None received.

b, Planning decisions: Nothing to report.

c, Applications withdrawn: None.

18/04/012. Streetlights, Highways and Footpaths: Cllr. W. Bradwell reported a faulty streetlight on Luddington Road (08). Cllr. J. Marks reported a faulty streetlight on Shore Road (07). These will be reported to NLC using the self-service portal.

Cllr. J. Marks noted that there are no speed limit signs on Back Lane. This will also be reported to NLC.

18/04/013. Matters for future discussion: Cllr. J. Marks Parish Council Surgery.

17/04/014. Date and Time of the next Meeting: The next meeting will be the AGM, followed by an extraordinary meeting. This will be held on Tuesday 1st May 2018 at 7.30pm.

The next Full Council meeting will take place on Tuesday 19th June 2018 at 7.30pm in Garthorpe Village Hall.

The Meeting closed at 8.50pm.

Signed J.M. Smith (Vice Chair)

Dated 19th June 2018

