

## **GARTHORPE AND FOCKERBY PARISH COUNCIL**

c/o The Clerk Mrs. Mandy Smith.

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### **DRAFT MINUTES**

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#### **Minutes of the meeting of Garthorpe and Fockerby Parish Council held at**

#### **Garthorpe Village Hall on 21<sup>st</sup> February 2017 at 7-30 p.m.**

**17/02/001. Present:** Cllrs. J. Martinson (Chair), B. Reed, D. Armstrong, S.A. Johnston, J. Preston, J. Reed, J. Smith.

**Apologies:** Cllr. S. Simms.

**17/02/002. Declarations of Interest:** To note any declarations of Interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Code of Conduct and the Localism Act 2011). None.

**17/02/003. Minutes of Full Council Meeting of 6<sup>th</sup>.December 2016:** The Minutes were accepted as a true record, as proposed by Cllr. J. Reed and seconded by Cllr. J. Preston.

**17/02/004. Matters arising from the Minutes:**

**a.** Cllr. J. Martinson asked whether we could go ahead and purchase additional dog bins for the village. It was unanimously agreed to make enquiries regarding the cost and positioning of a dog bin on Station Road. Cllr. S. Johnston asked if another dog bin could be purchased for Luddington Road. The Councillors were in favour and the Clerk will contact North Lincolnshire Council for costings.

**b.** The War Memorial has been handed back to the Parish Council.

**17/02/005. Clerk's Report:**

**a.** The Clerk has received written confirmation from Mr. Graham stating that the War Memorial has now been handed back to The Parish Council. The chain fence from the front of the Memorial has also been removed.

b. The Clerk has taken guidance and advice from Cllr Julie Reed. This has led to the formatting of the Agenda and Minutes being changed in order to bring them in line with local codes of conduct.

**17/02/006. Financial Update:**

- a. **Bank Account reconciliation.** The reports were prepared by the Clerk and distributed to the Parish Councillors.

Bank Balance on 21/02/17	£6,069.95
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- b. **Accounts for payment.** Cheques were made out for:

RNS (staff payroll)	£ 90.00
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Mrs. M. Smith (Clerk's wages)	£ 61.68
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**17/02/007. 2017/18 SSE Windfarm Microgrants:**

- a. Cllr J. Smith gave a report on meetings attended.

**17/02008. Correspondence:**

a. East Riding Council: Statement of Community involvement: Noted.

b. Mr. D. Graham: War Memorial: The Parish Councillors noted the content of this letter. It was agreed that, to avoid misinterpretation, any third party events involving the Parish Council be documented by the party themselves.

c. Kathy Bright: Amended Change of Declaration of Interest form: The Parish Councillors were each given a form to complete and return to the Clerk for submission to North Lincolnshire Council.

d. North Lincolnshire Council: Emergency Action Plan: Cllr J. Martinson attended an Emergency Action Plan meeting with North Lincolnshire Council. He gave a brief update from this meeting. The Parish Council agreed to update the existing Emergency Action Plan. The Clerk will contact Vicki Etherington at North Lincolnshire Council for guidance.

e. Symes Bains Broomer: Registration of Cemetery: The Clerk had received documentation confirming the registration of the Cemetery to Garthorpe and Fockerby Parish Council. All original documentation will be held by Symes Bains Broomer at their Scunthorpe office. The Parish Council are awaiting the final bill for this matter.

f. North Lincolnshire Council: Great British Spring Clean: Noted.

**17/02/009. Playing Field Update:** Cllr Martinson said there was nothing to report. He will organise the servicing of the mower.

**17/02/010. Planning:**

**a. Applications for consideration:** Nothing to report.

**b. Planning decisions:** Nothing to report.

**c. Applications withdrawn:** Nothing to report.

**17/02/011. Street Lights, Highways and Footpaths:** Issues to be raised with North Lincolnshire Council.

i. Various kerbs are cracking around the village. Cllr. J. Smith will provide a list for forwarding onto NLC.

ii. The road surface is sinking on Shore Road.

**17/02/012. NLC Ward Councillor Update:** Nothing to report.

**17/02/013. SLCC Membership:** The Clerk provided information regarding the benefits of her joining the SLCC. The Parish Councillors were all in favour of going ahead with the application and agreed to pay the joining and subscription fees totalling £ 43.00.

**17/02/014. Matters for future discussion:** Additional facilities and improvements to the children's play equipment within the park. Cllr. J. Martinson and the Clerk will make arrangements to obtain a third quotation. Once this is received further discussions can take place.

**17/02/015. Date and Time of Next Meeting:** The next Meeting will be the AGM. This will take place on Tuesday 25<sup>th</sup> April 2017 at 7.30pm in Garthorpe Village Hall.

The meeting closed at 8.40pm.