

# **GARTHORPE AND FOCKERBY PARISH COUNCIL**

c/o The Clerk Mrs. Mandy Smith.

1-4 Marshfield Cottages, Shore Road, Garthorpe.

North Lincolnshire. DN17 4AF.

Tel: 01724 798014

E-mail: [clerk@garthorpeandfockerbypc.org.uk](mailto:clerk@garthorpeandfockerbypc.org.uk)

[mandy.marshfield@hotmail.co.uk](mailto:mandy.marshfield@hotmail.co.uk)

## **DRAFT MINUTES**

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### **Minutes of the Annual General Meeting of Garthorpe and Fockerby Parish Council held at**

#### **Garthorpe Village Hall on 25<sup>th</sup> April 2017 at 7-30 p.m.**

**17/04/001. Present:** Cllrs. J. Martinson, B. Reed, D. Armstrong, S.A. Johnston, J. Preston, J. Reed, S. Simms, J. Smith.

**Apologies:** None.

**Members of the public:** Liza Binns, Richard Binns.

**17/04/002. Declarations of Interest:** To note any declarations of Interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Code of Conduct and the Localism Act 2011). Cllr. J. Preston declared a prejudicial and personal interest in Agenda item 17/04/011 Planning application PA/2017/611.

**17/04/003. Election of Chairman and Vice Chairman:** Cllr. J. Smith proposed Cllr. J. Martinson be re-elected as Chairman, this was seconded by S. Simms. All voted in favour of this. Cllr. B. Reed proposed Cllr. J. Smith as Vice Chairman, this was seconded by Cllr. J. Martinson and all Cllrs were in favour.

**17/04/004. Minutes of Full Council Meeting of 21<sup>st</sup> February 2017:** The Minutes were accepted as a true record, as proposed by Cllr. J. Smith and seconded by Cllr. D. Armstrong.

**17/04/005. Matters arising from the Minutes:**

The Clerk has received a costing of £500.00 + VAT for 2 additional dog bins. She has been advised that due to high demand, North Lincolnshire Council are considering implementing a service charge for the emptying of these bins. The Parish Council have decided to wait for a decision on this service charge and review accordingly.

**17/04/006. Clerk's Update:**

a. The Clerk requires a dedicated laptop for Parish Council business use. She will contact North Lincolnshire Council to ascertain whether any funding could be provided for this. The Parish Council have agreed that should no grants or funding be available they would allocate up to £ 700.00 for the purchase of suitable laptop computer and software.

**17/04/007. Financial Update:**

a. **Bank Account reconciliation.** The reports were prepared by the Clerk and distributed to the Parish Councillors.

Bank Balance on 7/04/17	£5,413.59
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b. **Accounts for payment.** Cheques were made out for:

Mr. A. MacDonald (Cemetery fees)	£ 134.93
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Mrs. M. Smith (Clerk's wages)	£ 61.68
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PWLB (D/D for Playing Field)	£ 880.16
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The Insurance renewal quotation of £ 370.63 was approved for payment. This will be paid in May.

**Payments received.** Remittance advices have been received from:

North Lincolnshire Council (Precept)	£7,500.00
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J. B. Everatt Ltd. (land rental)	£ 51.21
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c. **Annual Return:** The Annual Governance Statement was signed and approved.

**17/04/008. 2017/18 SSE Windfarm grants:**

a. Cllr J. Smith gave a report on meetings attended.

The Parish Councillors agreed to make an application for Christmas lights.

**17/04/009. Correspondence:**

a. North Lincolnshire Council: Workers Memorial Day Invitation: Noted

b. Garthorpe Village Hall Committee: Copy of accounts: Circulated.

c. Hags: Quotation for play equipment: Noted.

**d. Cllr. J. Reed:** Letter of resignation from Garthorpe and Fockerby Parish Council: The Parish Councillors wished Cllr. Janice Reed well. The Clerk will contact North Lincolnshire Council Electoral Services to advise and advertise the position.

**17/04/010. Playing Field Update:** Cllr Martinson reported all is well. He asked if money was available for the purchase of a strimmer. A quotation will be obtained. The dyke alongside the playing field on Back Lane has been cleared, with the debris left behind. The Clerk stated that she had reported this to North Lincolnshire Council but would contact them again.

**17/04/011. Planning:**

**a. Applications for consideration:** PA/2017/611: Outline planning permission is being sought for two, four bedroomed detached dwellings on land adjacent to Westfield House, Station Road, Garthorpe. DN17 4SA. Applicant Mrs. J. Preston. Cllr. J. Preston declared an interest and left the room. The general consensus was the application to build two properties would be excessive on the land available. The Parish Councillors felt that one property would be more in keeping and would have no objections to permission being granted to build one property. The Clerk will advise North Lincolnshire Council of this.

**b. Planning decisions:** Nothing to report.

**c. Applications withdrawn:** Nothing to report.

**17/04/012. Street Lights, Highways and Footpaths:** Issues to be raised with North Lincolnshire Council. Cllr. S. Simms stated that a BT manhole cover was slightly raised causing a trip hazard on the pavement on High Street. Cllr. J. Smith will report this to BT.

**17/04/013. NLC Ward Councillor Update:** Nothing to report.

**17/04/014. SLCC Membership:** The Clerk is now a member of this organisation.

**17/04/015. Matters for future discussion:** Cllr. B. Reed reported that the lawn mower for the cemetery was now beyond economical repair. He had obtained an estimate of £800.00 +VAT. The mower is a necessity and a new one should be sought as soon as possible in order for the gardener to continue his excellent work. Cllr. J. Martinson said he would obtain additional quotations. The Parish Council agreed that a new mower be purchased as soon as possible.

**17/04/016. Date and Time of Next Meeting:** The next Meeting will take place on Tuesday 20th June 2017 at 7.30pm in Garthorpe Village Hall.

The meeting closed at 8.40pm.

Signed.....

Dated.....

