

GARTHORPE AND FOCKERBY PARISH COUNCIL

Parish Clerk: Jackie Walker
26 Brigg Road, Messingham. Scunthorpe, North Lincolnshire DN17 3QZ
Tel: 01724 764490. Email: Clerk@garthorpeandfockerbypc.org.uk

NOTICE OF FULL COUNCIL MEETING OF GARTHORPE & FOCKERBY PARISH COUNCIL

Date 10th December 2022

To : All Councillors

YOU ARE HEREBY SUMMONED to a meeting of the FULL COUNCIL of GARTHORPE AND FOCKERBY PARISH COUNCIL, which will be held in the village hall on **Friday 16th December 2022 at 6.45pm.**

Jackie Walker

Clerk, Garthorpe & Fockerby Parish Council

Members of the public and press are welcome to attend the meeting.

*Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda .
Decisions relating to items on the agenda will be made with the agenda item. Items not on the agenda will be answered in writing or on a future agenda*

AGENDA

- 1. Apologies:** To receive and approve any apologies for absence.
- 2. Declarations of Interest:**
 - a) To record a declaration of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of Interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 3. Public Forum**

To resolve if necessary to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
- 4. Minutes of Previous Meetings**
 - a. To resolve to approve as a correct record the minutes of the Full Council Meeting held in the village hall on 21st October 2022
- 5. Matters Arising from The Minutes**
 - a) **Cemetery**
 - i. Cemetery Management training – consider membership of ICCM
 - ii. Burial/deposit of ashes – consider purchase of granite memorials
 - b) **Playing Field**
 - i. Mower – funding update.
 - ii. Playing field padlock/keys purchased

- iii. Container – correspondence from Village Hall
- c) **Secure Storage of Parish Council documents** – approve purchase of fireproof document boxes
- d) **Bus Stop Waste Bin** – site visit carried out with Cllrs B & P Woolhouse
- 6 Clerk Update**
To receive an update from Clerk on items from the minutes not shown separately on this agenda
- 7. Planning**
 - a) To receive planning applications from NLC and resolve a response
 - i. PA/2022/2040 Mr & Mrs Knowles, Poplar Cottage, Shore Road – erect single storey side extension to existing a dependent person annexe
 - b) To receive decisions made by NLC
 - i. PA/2022/1046 Mr J Dyer, Garthorpe Hall, West End – listed building consent to replace softwood sash windows with hardwood sash windows. APPROVED
 - c) To receive planning appeal decisions
- 8. Finance**
 - a) **Payments** – to review and approve monthly payments

1. Mrs J Walker – Clerk’s salary & WFH Allowance	confidential
2. Mrs J Walker – Printer paper, archivists ink, fireproof boxes	82.54
3. B Woolhouse – reimburse for Christmas Tree & padlock	135.99
4. Play Inspections – play equipment inspection	210.00
 - b) **NALC Clerk Salary Increase** – for approval
 - c) **Receipts** – to note receipt of income
 - d) **2022/23 Budget Review**
 - e) **2023/34 Precept**
- 9. General Items of Business**
 - a) Social Media
 - b) Clerk – Printer – approve future payments for printer ink
 - c) Clerk – Training – approve refresher course for year end procedures
 - d) Website Security
 - e) Cemetery Charges Review
- 10. Correspondence for Discussion/Decision**
 - a) NLC – Grass Cutting Contract
 - b) LIVES request for donation
- 11. Correspondence for Information**
 - a) NLC – 2023 Electoral Register
- 12. Village Issues** to receive and consider any village issues
- 13. Items for Next Agenda.**
To consider without discussion, items for inclusion on the agenda of the next meeting.

14. Date/Time/Venue of Next Meeting

To confirm date and time of the Full Parish Council Meeting on **Friday 17th February 2023** at 6.45pm in the Village Hall

All meetings to be held in the Village Hall Garthorpe, subject to any changes in circumstances including changes to Government legislation and any public health restrictions.