

# **GARTHORPE AND FOCKERBY PARISH COUNCIL**

Parish Clerk: Jackie Walker  
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## **NOTICE OF FULL COUNCIL MEETING OF GARTHORPE & FOCKERBY PARISH COUNCIL**

**Date 14th August 2023**

To : All Councillors

YOU ARE HEREBY SUMMONED to a meeting of the FULL COUNCIL of GARTHORPE AND FOCKERBY PARISH COUNCIL, which will be held in the village hall on **Friday 18<sup>th</sup> August 2023 at 6.45pm.**

*Jackie Walker*

Clerk, Garthorpe & Fockerby Parish Council

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Members of the public and press are welcome to attend the meeting.

*Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made with the agenda item. Items not on the agenda will be answered in writing or on a future agenda*

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## **AGENDA**

1. **Apologies:** To receive and approve any apologies for absence.
2. **Declarations of Interest:**
  - a) To record a declaration of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of Interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**

To resolve if necessary to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
4. **Minutes of Previous Meetings**
  - a. To resolve to approve as a correct record the minutes of the Full Council Meeting held in the village hall on 16<sup>th</sup> June 2023.
  - b) To resolve to approve as a correct record the minutes of the Planning Meeting held in the village hall on 17<sup>th</sup> July 2023
6. **Matters Arising from The Minutes**
  - a) **Cemetery**     i.     A J MacDonald resignation
  - b) **Playing Field**   i.     Container - update (planning application)  
                      ii.    Play equipment maintenance
  - c) **Highways** – update
  - d) **Dog Waste Bin** – re-sited to Back Lane as requested.
  - e) **Land on Shore Road** – ownership established.

## Lanning Officer

### 7. Clerk Update

To receive an update from Clerk on items from the minutes not shown separately on this agenda

- a) Emergency Plan – review meeting to be scheduled with Village Hall representative and others as required

### 8. Planning

- a) To receive planning applications from NLC and resolve a response

1. PA/2023/1010 Land East of Brandon House, Luddington – correspondence from Planning Officer to be considered.

- b) To receive decisions made by NLC

1. PA/2023/787 Garthorpe Village Hall – 10 Solar panels – Prior Approval not required.

- c) To receive planning appeal decisions

*Any planning received by the meeting date will be included in the above*

### 9. Finance

- a) **Payments** – to review and approve monthly payments

1. Mrs J Walker – Clerk’s salary & WFH Allowance	confidential
2. Mrs J Walker –Print Costs June/July, HMRC Land Registry, HMRC – PAYE, postage	55.83
3. HSBC – Bank Charges	
4. Complete Weed Control – public footpaths grass cutting	216.00
5. A J MacDonald – cemetery maintenance	284.96
6. Kyanite Consulting – extended mailbox fee	19.67
7. ICO – Annual fee	40.00 d/d
8. ICCM – Annual membership	95.00 * if required
9. PKF Littlejohn – Audit Fee	265.00
10. Any other invoice received by the meeting date.	

- b) **Payments Made Between Meetings** – to review and approve in retrospect

1. George Tune & Son – plants and compost	241.00 (ref Min 41/2324)
2. Complete Weed Control – Grass Cutting May/June	1008.00
3. Garthorpe Village Hall – donation – approved June meeting	500.00 (ref Min 39/2324)
4. D Hampel – Micro Grant – approved June meeting	300.00 (ref Min 37/2324)

- c) **Receipts** – to note receipt of income

1. North Lincolnshire Council – Grass Cutting	2191.00
2. North Lincolnshire – Micro Fund	300.00

- d) **Bank Account** –

1. consider online banking
2. Transfer of funds to deposit account

- e) **Micro Grants**

To consider any grant applications received by the meeting date

- f) **Annual Audit – Conclusion Report**

### 10. General Items of Business

- a) Village Hall – Lease Agreement

### 11. Correspondence for Discussion/Decision

- a) Play Inspection Co.

- b) ERNLLCA – Playground inspection courses

- c) Any other correspondence received by the meeting date will be included

**12. Correspondence for Information**

- a) Community Grants – confirmation of increase to Micro Fund
- b) Anything received by the meeting date will be included.

**13. Village Issues** to receive and consider any village issues

- a) Litter Bin –
- b) Overhanging Trees
- c) Playing Field Gate

**14. Items for Next Agenda.**

To consider without discussion, items for inclusion on the agenda of the next meeting.

- a) 2024/5 Budget Review

**15. Date/Time/Venue of Next Meeting**

To confirm date and time of the Full Parish Council Meeting on **Friday 20<sup>th</sup> October 2023** at **6.45pm** in the Village Hall. *All meetings to be held in the Village Hall Garthorpe, subject to any changes in circumstances including changes to Government legislation and any public health restrictions.*