

Meeting minutes of the FULL COUNCIL of GARTHORPE & FOCKERBY PARISH COUNCIL, held in the village hall on Friday 16<sup>th</sup> February 2024 commencing at 6.45pm

**Present:** Councillors B Woolhouse (Chair), J Preston, P Woolhouse, W Bradwell , J Knowles & C Newton

**In Attendance:** Jackie Walker - Parish Clerk, one member of the public

**97/2324 Apologies:** W Bradwell

**98/2324 Declarations of Interest** *in accordance with the Parish Council's (Model Code of Conduct) Order 2011.*  
None declared

**99/2324 Public Forum** – No request to speak

**100/2324 Minutes of the Previous Meeting**

- a) The minutes of the Full Parish Council meeting held on 15<sup>th</sup> December 2023 had been circulated to all members prior to the meeting.  
An amendment to Minute 94/2324a – to delete ‘no overnight parking’. Following this amendment the minutes were : **Resolved:** to approve the minutes to be signed by the Chairman

**101/2324 Matters Arising**  
a) **Cemetery**

- i. Gardener – Two applications received from Mr D Graham & Mr R Howden. A vote was taken by ballot and the successful applicant was Mr R Howden.
- ii. A request had been received separately from Mr D Graham to undertake the maintenance of the War Memorial garden on behalf of the Royal British Legion. This was agreed on the proviso that no permanent planting be done and that the annual planting should be sympathetic to the cemetery environment. Any additional requirements to be approved by the Parish Council.
- iii. Remembrance/Ashes Area – Cllr P Woolhouse advised that she had carried out further investigation and that ashes are toxic to the soil in the long term, so recommended that a concrete line area be created with the facility for brass plaques if required. It was also agreed to contact Mr Alvy regarding the type of tree to be planted and for him to choose the wording for the memorial plaque for Mr Cole.
- iv. Sign for Lay-by – email of complaint received by the Chairman from Mr R Ward relating to the article in the Newsletter about parking in the lay-by – it was noted that the wording was a mistake for which the Clerk apologised and a reply acknowledging this be sent to Mr Ward. It was agreed to contact Highways for advice for the appropriate wording of a sign and also to request a dropped kerb at the cemetery entrance for disabled access. It was agreed that the best place for a sign will be on one of the brick pillars

b) **Playing Field.**

- i. Play Equipment inspection – was carried out in December – it was noted that there are a number of minor issues to be dealt with but that the roundabout needs urgent repair and has been isolated from use but needs to be removed. It was also noted that the cycle pedals have sharp rods protruding which require replacement. Cllr Newton agreed to investigate the price and availability of spares.
- ii. Grass Cutting – it was sadly noted that the volunteer, Peter Jenkinson, is terminally ill and will no longer be able to continue in the role. The Chairman advised that Gary Miller had volunteered so training to be given.

- c) **Village Hall** – It was noted that Land Registry Title requires changing to indicate that the Parish Council is not, in fact, the owner of the land, but the ‘custodian trustees’ . The Clerk to investigate further and make arrangements for the Land Register to be updated.

**102/2324 Clerk Update**

- a) December Meeting 2024 – as the third Friday will be the 20<sup>th</sup> December, the Clerk asked if the meeting should be brought forward as it is very close to the Christmas period. The only available date being 6<sup>th</sup> December. This was agreed.
- b) NLC Sustainable Planting Scheme 2024. Grant Claim made for £800 for the supply of 6 new larger Planters.

**103/2324 Planning**

Planning Decisions by NLC: PA/2023/1126 Garthorpe Village Hall – Kitchen extension. APPROVED

**104/2334 Finance**

a) **Payments – reviewed and approved the following:**

1.	Mrs J Walker – Clerk salary and WFH allowance	confidential *
2.	Mrs J Walker – print costs	7.98
3.	HSBC Bank Charges	26.00
4.	ERNLLCA – Playground Inspection Training Course	270.00

- b) **Micro Grants** - no applications received. Agreed to reiterate in the newsletter that grants are still available .

**105/2324 General Items of Business**

- a) Cemetery – Memorial guidelines. Following a request from the funeral directors for guidelines for headstones pertaining to Garthorpe Cemetery, the Clerk provided copies of the neighbouring cemeteries guidelines for information. It was agreed that the Clerk compile the guidelines for approval at the next meeting.
- b) Notice of Clerk’s Retirement. The Clerk advised that due to a change in family circumstances she wishes to retire during the coming year but would stay until a replacement is found.

**106/2324 Correspondence for Discussion/Decision**

- a) NLC – Local Government Boundary Commission for England – Community Governance Review. Agreed that no changes are wanted to the current boundary or for a change in the number of councillors required.
- b) D-Day 80 – 6<sup>th</sup> June 2024. A Beacon was discussed – it was agreed to obtain prices and it was also noted that an SSE Grant may be available towards it.
- c) Hedgehogs R Us Highway Project – agreed not to consider.
- d) CPRE – Best Kept Village Competition 2024 – Agreed to enter again.
- e) Play Inspection Company – Repeat Order opportunity. Agreed to go ahead.
- f) NLC Mayoral Services – Framed Picture of King Charles III available free of charge. Agreed to order.

**107/2324 Correspondence for Information**

- a) Village Hall Accounts
- b) NLC Commercial Waste Collection – Annual Agreement – completed and returned
- c) A. MacDonald – thanks for the retirement gift.
- d) Rev. Zammett – notice of Annual PCC meeting at the church on 30<sup>th</sup> April 2024.

**108/2324 Village Issues**

- a) Litter Bin – High Street – still not installed
- b) Brown Bins – not collected on scheduled date.

109/2324

**Items for next Agenda**

- a) Cemetery Boundary Hedge

**Date Time & Venue of Next Meeting.**

The next full Parish Council meeting was confirmed as Friday 19<sup>th</sup> April at 6.45pm.

*All meetings to held in the Village Hall, Garthorpe, subject to any changes in circumstances including changes to Government legislation and any public health restrictions.*

This concluded the business of the meeting. Meeting closed at 8.20pm

Signed: ..... Cllr. B Woolhouse – Chair

Date: 19.4.24