

GARTHORPE AND FOCKERBY PARISH COUNCIL

Parish Clerk: James Woodcock
Orchard House, Ousefleet, Nr Goole, DN14 8HR
Tel: 07724365350. Email: Clerk@garthorpeandfockerbypc.org.uk

NOTICE OF FULL COUNCIL MEETING OF GARTHORPE & FOCKERBY PARISH COUNCIL

Date : 14th June 2024

To : All Councillors

YOU ARE HEREBY SUMMONED to a meeting of the FULL COUNCIL of GARTHORPE AND FOCKERBY PARISH COUNCIL, which will be held in the village hall on **Friday 21st June 2024 at 6.45pm.**

James Woodcock - Clerk, Garthorpe & Fockerby Parish Council

Members of the public and press are welcome to attend the meeting.

Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made with the agenda item. Items not on the agenda will be answered in writing or on a future agenda

AGENDA

- 1. Apologies:** To receive and approve any apologies for absence.
- 2. Declarations of Interest:**
 - a) To record a declaration of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of Interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 3. Public Forum**

To resolve if necessary to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
- 4. Minutes of Previous Meetings**
 - a. To resolve to approve as a correct record the minutes of the Full Council Meeting held in the village hall on 16th April 2024
 - b) to resolve to approve as a correct record the minutes of the Planning Committee meeting held in the village on 7th May 2024.
 - c) To resolve to approve as a correct record the minutes of the Annual Parish Council Meeting held in the village hall on 31st May 2024
- 5. Matters Arising from The Minutes**
 - a) **Cemetery**
 - i. Sign for lay-by
 - ii Tree Removal
 - iii Administration – J Walker
 - b) **Playing Field**
 - i. Gate update
 - ii. New locks for container
 - c) **Village Hall**
 - i. Land Ownership

- d) **General**
 - i. SSE Delegate - Deputy to be appointed
 - ii. Emergency Response Plan – Meeting to be arranged
 - iii. NLC Community Grant – to be claimed by 28th June
 - iv. Overgrown hedges – High Street, Shore Road and Fockerby

6. Clerk Update

To receive an update from Clerk on items from the minutes not shown separately on this agenda

- a) Village Hall donation made in June 2023 - £500

7. Planning

- a) To receive planning applications from NLC and resolve a response
 - b) To receive decisions made by NLC
 - c) To receive planning appeal decisions
- Any planning received by the meeting date will be included in the above*

8. Finance

- a) **Payments** – to review and approve monthly payments

1. Mr R Howden – Cemetery caretaker wages	confidential
2. HSBC Bank Charges	
3. R N Store – payroll service	102.00
4. ICO	40.00

Any other invoice received by the meeting date.

- b) **Receipts** – to note receipt of income

1. Wilson & Cooper – Interment Fee	200.00
2. HMR&C – VAT refund 2023/4	1252.93
4. Any other income received by the meeting date	

- c) **Micro Grants**

To consider any grant applications received by the meeting date

- d) **Financial Regulations** – changes as advised by ERNLLCA

- e) **Internal Audit – Matters Arising**

- I Insurance for Mower – amended
- li Risk Assessments for review
- III Asset Register to be updated

9. General Items of Business

10. Correspondence for Discussion/Decision

- a) NLC – Community Grant – to be claimed by 28th June
- Any correspondence received by the meeting date will be included

11. Correspondence for Information

Anything received by the meeting date will be included.

12. Village Issues to receive and consider any village issues

- a) Pasture Lane – dangerous condition of road

13. Items for Next Agenda.

To consider without discussion, items for inclusion on the agenda of the next meeting.

14. Date/Time/Venue of Next Meeting

To confirm date and time of the **Council Meeting on Friday 16th August 2024 at 6.45pm** in the Village Hall.
All meetings to be held in the Village Hall Garthorpe, subject to any changes in circumstances including changes to Government legislation and any public health restrictions.