

Meeting minutes of the FULL COUNCIL of GARTHORPE & FOCKERBY PARISH COUNCIL, held in the village hall on Friday 19th April 2024 commencing at 6.45pm

Present: Councillors B Woolhouse (Chair), J Preston, P Woolhouse, B Reed, J Knowles & C Newton

In Attendance: Jackie Walker - Parish Clerk

113/2324 Apologies: None

114/2324 Declarations of Interest *in accordance with the Parish Council's (Model Code of Conduct) Order 2011.*
None declared

115/2324 Public Forum – No request to speak

116/2324 Minutes of the Previous Meeting

a) The minutes of the Full Parish Council meeting held on 16th February 2024 had been circulated to all members prior to the meeting.

Resolved: to approve the minutes to be signed by the Chairman

117/2324 Matters Arising

a) **Cemetery**

- i. Lay-by Park Lane – site visit made by M Johnson of Highways and response indicating that a dropped kerb is not permitted and suggesting disabled access from the churchyard car park. Cllr P Woolhouse advised that she had responded by email to Mr Johnson and is waiting for a response
- ii. Remembrance/Ashes Area – Mr Alvy met with the Chairman at the cemetery and was informed of the guidance received regarding the scattering of ashes. Mr Alvy agreed that money could be kept aside for maintenance. Tree type and memorial wording yet to be agreed.
- iii. Cemetery Guidelines – the Clerk provided a set of guidelines for memorials/headstones. These were agreed and adopted.
- iv. Gardener/Caretaker – noted that progress has been hindered by very wet weather but a start has been made. Agreed to place the issue of the boundary hedge on the next agenda

b) **Playing Field.**

- i. Play Equipment - noted that the roundabout and pedal cycle have been repaired successfully with thanks noted for Cllrs. Newton and Reed. Agreed to place equipment maintenance on the next agenda.
- ii. Peter Jenkinson – the issue of a retirement gift had been considered, but as the family are in the process of making arrangements for the purchase of a burial plot it was agreed that the Parish Council gift the plot in recognition of the many hours Peter had spent on behalf of the village
- iii. Playing Field Gate – Meeting arranged with the Chairman and Gilleard Bros. It was suggested that Isle of Axholme Drainage Board may also need to be contacted. Cllr. Newton offered to review any designs submitted.

c) **Village Hall**

- i. Land Registry – the Clerk advised that she had received guidance from Land Registry but felt unqualified to complete the forms required. It was agreed to make an appointment with the solicitor for this.

d) General

- i. King Charles III Portrait - - portrait received. To be offered to the Village Hall Committee in the first instance and to the Church if not required in the village hall
- ii. D-Day 80 Beacon – It was agreed to set a maximum budget of £1100 subject to a suitable location being agreed. The Playing Field was suggested – to be investigated.
- iii. NLC Sustainable Planting Grant – noted that £800 has been awarded towards the cost of new planters but that the PC will have to fund the plants. It was aged that a budget of £300 be set aside for plants. It was agreed that residents be thanked via Facebook and the newsletter and asking for volunteers once again.
- iv. Litter Bin – Response from NLC finally received and date for installation to be advised shortly.

118/2324 Clerk Update

- a) Replacement Clerk – One application from James Woodcock - The Chairman and Clerk had an informal meeting with James and recommended acceptance for the Clerk’s post to take effect from 1st June. This was unanimously agreed.
- b) Grass Cutting Contract 2024. Quotation received from Complete Weed Control between meetings which the Clerk advised she had accepted. This decision was ratified.

119/2324 Planning

Bay Horse Land Development – noted that construction has started on the site but Full Planning Permission has not been granted. Planning Enforcement notified together with the Ward Councillor

120/2334 Finance

a) Payments – reviewed and approved the following:

1.	Mrs J Walker – Clerk salary and WFH allowance	confidential *
2.	Mrs J Walker – print costs, HMRC PAYE	124.74
3.	HSBC Bank Charges	26.00
4.	Water Plus – Water Rates – Cemetery	92.28
5.	ERNLLCA – Annual membership	345.76
6.	HAGS-SMP Ltd – Play Equipment spares	1122.67
7.	NLC – Trade Waste Collection	513.20
8.	Public Works Loan Board – half year payment	880.16 d/d

b) Receipts

1.	R Wallace & Sons – Interment Fee – M Buttrick	200.00
2.	Jason Threadgold – Headstone Fee – C Wilkinson	75.00
3.	HSBC – Bank Interest	5.26
4.	J B Everatt Ltd – land rent	51.21

c) Micro Grants

1.	Mrs S Teal – towards publication costs of newsletter	300.00
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d) Annual Audit – Notice of Audit commencing 3rd June 2024.

121/2324 General Items of Business

Playing Field grass cutting – third cut done with help from Mr M Woolhouse with strimming. Also noted that padlock is required for MUGA double gates

122/2324 Correspondence for Information Only

- a) NLC/Labour Group Office – Workers Memorial Dau 2024
- b) Newton Newton – Dday80 Flag of Peace

123/2324

Village Issues

Complaint re. barking dogs. This was noted and Cllr B Reed agreed to follow up with the complainant.

124/2324

Items for next Agenda

- a) Cemetery Boundary Hedge
- b) Play Equipment Maintenance

125/2324

Date Time & Venue of Next Meeting.

The Annual Parish Council meeting was confirmed as Friday 31st May at 6.45pm following the Annual Parish Meeting at 6.30pm

All meetings to held in the Village Hall, Garthorpe, subject to any changes in circumstances including changes to Government legislation and any public health restrictions.

This concluded the business of the meeting. Meeting closed at 8.05pm

Signed: Cllr. B Woolhouse – Chair

Date: 31.5.24