

Meeting minutes of the FULL COUNCIL of GARTHORPE & FOCKERBY PARISH COUNCIL, held in the village hall on Friday 18th August 2023 commencing at 6.45pm

Present: Councillors B Woolhouse (Chair), J Knowles, P Woolhouse, B Reed, & C Newton

In Attendance: Jackie Walker - Parish Clerk, Jason Dew & Nicky Garner from NLC Grants Team

48/2324 Apologies: J Preston

49/2324 Declarations of Interest *in accordance with the Parish Council's (Model Code of Conduct) Order 2011.*
Cllr. C Newton declared a non-pecuniary interest in the Micro grant application for D Graham (Bowls Club)

50/2324 Public Forum – No public present.

51/2324 Minutes of the Previous Meeting

a) The minutes of the Full Parish Council meeting held on 16th June 2023 had been circulated to all members prior to the meeting.

Resolved: to approve the minutes to be signed by the Chairman

b) The minutes of the Planning Committee Meeting held on 17th July 2023 had been circulated to all members prior to the meeting. **Resolved:** to approve the minutes to be signed by the Chairman.

52/2324 Matters Arising
a) **Cemetery**

Letter of resignation received from the cemetery gardener, Mr A MacDonald, with effect from November 2023. It was agreed to consider a retirement gift at the next meeting. It was also agreed to advertise the vacancy in the village newsletter. Terms and conditions for a new gardener to be considered at the next meeting.

b) **Playing Field.**

i Container – the planning application has been further updated as requested

ii Play Equipment – Cllr Newton reported that he had lubricated all equipment as required and advised that the MUGA requires attention to clean the surface and suggested surrounding trees be lowered – Cllr. Reed agreed to action this. It was also noted that the roundabout requires further attention.

c) **Dog Waste Bin -**

Noted that an additional bin has been placed on Back Lane

d) **Land on Shore Road** – noted that the registered owner of the land is Marston Brewery – it was agreed to take no action at the present time but to monitor the Situation

53/2324 Clerk Update

a) **Emergency Plan** – review meeting to be arranged with village hall representatives, LIVES First Responder, Church and FOGAF on Friday 29th September.

- b) **Best Kept Village Competition** – noted that the village was awarded Highly Commended with excellent comments from the judges.
- c) **Cemetery** – noted that interment of ashes has been booked for baby Flewker Nothard in the grave of Nicholas Nothard. Agreed that no charge applicable.
- d) **Mower Service** – notification received that the new mower is due its first service – Chair to arrange.

54/2324

Planning

a)

Applications

PA/2023/1010– Land East of Brandon House, Luddington Road – correspondence from planning officer considered. Agreed to maintain original objection.

b)

Decisions

PA/2023/787 – Garthorpe Village Hall – install 10 solar panels. Prior Approval not required.

55/2334

Finance

a)

Income – noted receipt of the following:

- | | |
|--|---------|
| 1. North Lincolnshire Council – grass cutting | 2191.00 |
| 2. North Lincolnshire Council – SSE Micro Fund | 300.00 |

b)

Payments – reviewed and approved the following:

- | | |
|--|--------------|
| 1. Mrs J Walker – Clerk salary and WFH allowance | confidential |
| 2. Mrs J Walker – print costs, Land Registry, postage
And HMRC – PAYE | 55.83 |
| 3. HSBC Bank Charges | 25.00 |
| 4. Complete Weed Control – public footpaths grass cutting | 216.00 |
| 5. A J MacDonald – cemetery maintenance | 284.96 |
| 6. Kyanite Consulting – extended mailbox fee | 19.67 ** |
| 7. ICO – Annual Fee | 40.00 |
| 8. PKF Littlejohn – Audit Fee | 252.00 |
| 9. SLS (B Reed) – strimmer spares | 61.76 |

** Councillors Knowles and Newton reported they had not received their email details to date – to be followed up with Kyanite.

c)

Payments Made Between Meetings – review and approved in retrospect

- | | |
|---|---------|
| 1. G Tune & Son – plants & compost (ref. Min 41/2324) | 241.00 |
| 2. Complete Weed Control – grass cutting May/June | 1008.00 |
| 3. Garthorpe Village Hall – donation (ref. Min 39/2324) | 500.00 |
| 4. D Hampel – micro grant (ref. Min 37/2324) | 300.00 |

d)

Bank Account

- 1. Clerk requested that online banking be considered. Agreed to make further enquiries. It was noted that Financial Regulations are in place for the use of internet banking.
- 2. Transfer of funds to deposit account – it was agreed that no more than £5000 be transferred at this time.

e) **Micro Grant Applications**

1. D Graham, Bowls Club – towards table tennis table to encourage teenagers
Agreed £300
2. S Teale, Village Newsletter - towards printing expenses. Agreed £300
3. S Graham, Victoriana's – towards bus trip for children. Agreed £300

Payments for the above were approved and made.

f) **Annual Audit – Conclusion Report** – No issues raised.

56/2324 General Items of Business

Village Hall – lease agreement – enquiries ongoing.
It was noted that a recent party booking resulted in disturbance and damage – comments were made with regard to the village hall committee responsibilities.

57/2324 Correspondence for Discussion/Decision

- a) Play Inspection Co. Notification of annual inspection. Agreed to go ahead this year
- b) ERNLLCA – notification of playground inspection courses – noted.

58/2324 Correspondence for Information

- a) Community Grants – confirmation of increase to Micro Fund
- b) ERNLLCA – AGM/Conference 15th September

59/2324 Village Issues

- a) **Litter Bin** – Agreed to chase up the installation of the bin at the bus stop.
- b) **Overhanging Trees** - NLC contacted by Chair re. fallen tree on High Street – no action to date.
- c) **Playing Field Gate** – it was suggested that a new gate with a pedestrian gate attached be installed at the Back Lane entrance to the playing field to make disabled and pushchair access easier. It was noted that an SSE grant may be available. It was agreed that the Chair investigate prices and report back.

60/2324 Items for Inclusion on Next Agenda

Budget Review 2024/5

61/2324 Date Time & Venue of Next Meeting.

The next full Parish Council meeting was confirmed as Friday 20th October at 6.45pm. which will be the Annual Parish Council Meeting – to follow immediately after the Annual Parish Meeting.

All meetings to be held in the Village Hall, Garthorpe, subject to any changes in circumstances including changes to Government legislation and any public health restrictions.

This concluded the business of the meeting. Meeting closed at 8.35pm

Signed: Cllr. B Woolhouse – Chair

Date: 20.10.23

